



US Health and Life
US HEALTH AND LIFE INSURANCE COMPANY

SafeGuard®

Employer Disclosure Form and Instructions for Completion

HIPAA Privacy permits the release of **Protected Health Information (PHI)** for the purpose of **evaluating and** accepting risk associated with the Plan Sponsor as a part of "**health care operations**". US Health and Life Insurance Company shall use the information provided solely for the purpose of evaluating the acceptability of this risk and shall not disclose any PHI collected except in performing this risk evaluation.

US Health and Life Insurance Company will rely upon the information provided on the attached disclosure statement, which will become part of the Application for excess loss coverage. It is the Plan Sponsor's responsibility, either directly or through their designated representative, to accurately report all claims known, or which should have been known, as of the date of this disclosure by making a thorough review of all applicable records in their possession or in the possession of a service provider such as a Third Party Administrator. Such records shall include, but are not limited to, historical claims reports, disability records, and information from administrators, insurers, utilization management companies, managed care companies, pharmacy benefit management companies and any Agent/Broker of the Plan Sponsor. The attached Disclosure Form must be completed and signed by the appropriate parties no more than thirty (30) days prior to the proposed Effective Date of excess loss coverage unless otherwise agreed to by US Health and Life Insurance Company and received by US Health and Life Insurance Company within five (5) days of completion.

Upon receipt of the completed Disclosure Form, US Health and Life Insurance Company will assess all data, new and previously reported, and if information provided is complete, will inform the producer in writing when accepted or of any necessary changes to the rates, factors or terms of coverage. If information provided is incomplete, US Health and Life Insurance Company reserves the right to request complete information before proceeding. US Health and Life Insurance Company reserves the right to rescind the proposal in its entirety based upon a review of all information submitted during the proposal process.

When completing the Disclosure Form, remember that Covered Persons include those **on short or long-term disability, COBRA, FMLA, a leave of absence, extension of benefits, sick time, vacation time or retirees** covered under the plan and for whom coverage is requested in the quote. Please include anyone who recently lost coverage under the plan and is eligible for an extension of **coverage under COBRA or a plan provision allowing for continued coverage under the plan even if that extension has** not been elected.

It also includes anyone who previously reached a plan lifetime or annual maximum and is eligible for reinstatement under the plan under **federal law**.

Excess loss insurance policies and PPO insurance plans underwritten by US Health and Life Insurance Company.
SafeGuard plans administered by US Health and Life Insurance Company.
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Employer Disclosure Form

THIS DISCLOSURE FORM INCLUDES THE DISCLOSURE FORMS OF THE INDIVIDUAL EMPLOYEES AS ATTACHMENTS.

The following questions pertain to medical expenses of persons covered by the employee benefit plan ("Plan"). If the answer to any of the following questions is yes, provide complete details on page 3 of this form for each individual covered person and, if needed, attach supplemental reports (be sure to note the names and dates of supplemental reports provided on the Disclosure Form). This information will be treated as confidential by US Health and Life Insurance Company.

| | | | |
|----|---|------------------------------|-----------------------------|
| 1. | Is(Are) there any Covered Person(s) who are currently disabled, confined to a Medical Facility, confined to home or elsewhere; in Case Management, in Care Management, in Disease Management or who have been pre-certified or pre-authorized for medical care within the last three months ? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. | Has(Have) any Covered Person(s) received medical services during the current plan year the cost of which exceeds \$50,000? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. | Has(Have) any Covered Person(s) been identified as a candidate(s) for Case/Care Management and/or as having the potential to exceed \$50,000 during the policy period? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. | During the current plan year, has(have) any Covered Person(s) been diagnosed with or treated for a condition contained in the attached list? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. | Has(Have) any Covered Person(s) been evaluated for, accepted into or listed at a transplant program? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. | Has(Have) any current or former Covered Person(s) met the plan's maximum in the current plan year or any prior plan year? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. | If the answer to question 6 is "yes", have you offered reinstatement into the plan? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. | Has(Have) any Covered Person(s) accumulated more than \$500,000 of claims while covered under the plan? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If the Plan Sponsor fails to disclose any person known to fall into one of the above categories, either intentionally or because a thorough review of all records was not conducted, then US Health and Life Insurance Company will re-evaluate the proposed coverage and rates and any Covered Person(s) not disclosed will be individually underwritten retroactively to the proposed effective date. US Health and Life Insurance Company reserves the right to terminate coverage for such person or limit such person's coverage under the Policy, change or modify the Premium Rates or Specific Deductible Amount(s), or change the terms of the Aggregate coverage quoted.

Plan Sponsor: _____ Effective Date: _____

Are there any risks to report which meet the disclosure criteria on page two? Yes No

| Name | DOB | SEX | (A)ctive (C)OBRA (R)etiree (T)ermed | Term Date or COBRA Status Pending (Y/N) | Prognosis Condition Code * (1 - 6) |
|------|-----|-----|--|--|---|
| | | | | | |
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* Prognosis Condition Codes: The condition listed on the treatment plan for the next 2 months is anticipated to be: (1) None/Stable (2) Limited/Claims expected to decline (3) Ongoing/Expect similar claims (4) Extensive/Expect claims to increase (5) Hospice (6) None/Expired

The Plan Sponsor named below represents that the above list accurately discloses all potentially catastrophic claimants in accordance with the instructions attached to this Disclosure Form and that it is the result of a diligent search in accordance with those instructions.

The Plan Sponsor recognizes that failure to disclose any Covered Person known to fall into one of the categories set forth in the instructions attached to this form, either intentionally or because a thorough review of all records was not conducted, then the coverage proposed may be re-evaluated and such person not disclosed may be individually underwritten retroactively to the effective date.

US Health and Life Insurance Company reserves the right to terminate or limit the Covered Person's participation in the Policy, change or modify the billed amount or adjust the terms of the Aggregate coverage quoted.

Are supplemental reports being provided to meet the disclosure criteria? Yes No

List the name and date of the reports provided:

| | |
|-----------------------------|---------------|
| Plan Sponsor/Administrator: | Agent/Broker: |
| Signature: | Signature: |
| Name: | Name: |
| Title | Title |
| Date: | Date: |

DISCLOSURE REFERENCE TOOL

INDICATIONS OF POTENTIALLY COMPLEX MEDICAL CONDITIONS

This listing suggests conditions which may indicate potentially complex medical conditions. Its purpose is to provide a tool to help identify conditions which should be considered for disclosure purposes. It is not intended to be used as an all inclusive disclosure listing.

I have reviewed the Disclosure Reference Tool

| | |
|---|--|
| <u>AIDS</u> | <u>Malignant Neoplasm</u> |
| Human Immunodeficiency Virus | |
| Kaposi's Sarcoma | <u>Malignant Neoplasm of Lymphatic & Hemopoietic Tissue</u> |
| Pneumocystis Carinii Pneumonia | Leukemia: Monocytic; Other; Unspec Cell Type |
| Primary Coccidioidomycosis (Pulm) | Hodgkin's Disease |
| Toxoplasmosis | Lymphoid Leukemia |
| | Lymphosarcoma and Other |
| <u>Cardiac and Pulmonary Disease/Disorders</u> | Multiple Myeloma |
| Aortic Aneurysm | Myeloid Leukemia |
| Cardiac Arrest | |
| Cardiomyopathy | <u>Miscellaneous Conditions</u> |
| Cardiac Complications | Alpha-1-Antitrypsin Deficiency |
| Cerebrovascular Disease - Acute | Chronic Hepatitis |
| Cerebrovascular Disease | Crohn's Disease |
| Chronic Airway Obstruction | Diabetes Mellitus Complications |
| Cystic Fibrosis | Gaucher's Disease / Lysosomal / Storage Disorders |
| Heart Failure | Hemophilia |
| Ischemic Heart Disease | Hepatitis |
| Post Inflammatory Pulm. Fibrosis | Hyperbaric Oxygen |
| Primary Pulmonary Hypertension | Immune Deficiencies and Autoimmune Disorders |
| Respiratory Arrest/Failure | Lipidoses (Gaucher's and Fabry Disease) |
| | Morbid Obesity |
| <u>Diseases of Blood</u> | w/BMI > 25 |
| Agranulocytosis | Neurofibromatosis |
| Aplastic Anemia (Unspecified) | Pancreatitis – Chronic |
| Aplastic Anemia (Constitutional) | Peritoneal dialysis |
| Coagulation Defects | Primary Pulmonary Hypertension |
| Myelodysplastic Syndrome | Systemic Lupus Erythematosus |
| Thalassemia | Tracheostomy |
| | Tuberculosis |
| <u>High Risk Pregnancy, Neonate, Pediatric</u> | |
| Birth Trauma | <u>Multiple Trauma</u> |
| Bronchopulmonary Dysplasia | Burns (over 20% of total body surface) |
| Cardiac Complication | Closed Head Injury |
| Fetal Anomaly affecting Maternal Mgt. | Coma |
| Congenital Anomaly | Complications of Trauma |
| Disorders related to Low Birth Weight | Multiple Trauma |
| Disorders related to Short Gestation | Spinal Cord Injury |
| Intrauterine Hypoxia & Birth Asphyxia | |
| Multiple Gestation | <u>Transplantation, Failure & Complications</u> |
| Premature Rupture of Membranes | Transplantation |
| Respiratory Distress Syndrome | Complication of Transplanted Organs |
| Respiratory Syncytial Virus (RSV) | Organ Rejection |
| Supervision of High Risk Pregnancy | Renal Failure |
| | Liver Failure |
| <u>Neuromuscular Disorders</u> | |
| Cerebral Palsy | |
| Lou Gehrig's Disease (ALS) | |
| Guillian-Barre Syndrome | |
| Multiple Sclerosis | |
| Muscular Dystrophies & Other Myopathies | |